



Peter Rabbit Program

2010-2011

Brookfield Academy

Peter Rabbit: About the Program

The Peter Rabbit program provides educational and recreational activities for Brookfield Academy's youngest scholars. It is designed to coordinate with the Level A program, a half-day pre-kindergarten for four and five year olds. All students in the Peter Rabbit program must be enrolled in Level A.

Students in the Peter Rabbit room engage in imaginative play, outdoor activities, story time, art lessons, music, cooking, and developmentally appropriate lessons designed to support the Level A program in a less structured, play-oriented setting.

Yearly Schedule

The Peter Rabbit Program runs Monday through Friday on regularly scheduled school days.

Daily Schedule

Before-school care (optional): 7:30 am–8:15 am

Peter Rabbit Program: 8:15 am–3:15 pm

After-school care (optional): 3:15 pm–6 pm

Extend the Level A Day in Peter Rabbit

Level A students may attend 45 minutes of the Peter Rabbit program, either after the morning Level A class or before the afternoon Level A class. *This service is offered at no additional charge.*

AM Level A (8:15 am–12:15 pm): *Free 12:15 pm–1 pm*

PM Level A (11:15 am–3:15 pm): *Free 10:30 am–11:15 am*

Snacks/Lunch

Snack time is scheduled mid-morning and mid-afternoon. Students should carry a snack from home in a lunch box or bag marked with their name. Lunches—either carried from home or ordered through the hot lunch program—are eaten in the Level A classroom. Good table manners are stressed during snack and lunch times.

Drop Off & Pick Up

Level A students in the Peter Rabbit program may be dropped off by a parent at or after 8:15 am and must be picked up by 3:15 pm. Parents using daily or hourly tickets must give these to the teacher when they drop off or pick up their child.

Teachers will escort students between the Peter Rabbit, Level A, and Narnia classrooms during the school day.

Children may not be dropped off before 8:15 am, unless they are enrolled in the before-school care option. Students not picked up from the afternoon session by 3:30 pm will be sent to the Narnia program and assessed the appropriate session fee. No student can be left on the playground unsupervised.

Costs

Advance Payment – Those planning to use Peter Rabbit consistently are strongly encouraged to use one of four advance payment methods. Payment can be made in full, in two or three equal payments, or monthly, either by check or by automatic electronic fund transfer. *The September payment is due before the first day of school.* Making a change to the number of days is allowed only once per year. **Missed days will not be reimbursed.** Scheduled school breaks and holidays are calculated into the fee structure.

	<i>Annual</i>	<i>2-Pay</i>	<i>3-Pay</i>	<i>Monthly</i>
5 days/week	\$2,475	\$1,248	\$850	\$300
4 days/week	\$1,980	\$1,000	\$685	\$240
3 days/week	\$1,485	\$753	\$520	\$180
2 days/week	\$990	\$505	\$355	\$120
1 day/week	\$495	\$258	\$190	\$60

Drop-In Use – Parents using the program on a drop-in basis may purchase tickets from the Lower School Office. Tickets must be presented the day of service. Tickets are \$10 per hour or \$20 for a half-day session.

Before-school Care – This option is available for Peter Rabbit/Level A students from 7:30 am–8:15 am for \$5/day.

After-school Care – This option is available through Brookfield Academy's Narnia Program. Please refer to the Narnia Program guide for rates and registration forms.

Refunds – Refunds will be made in June 2011 for any unused daily or hourly tickets.

Dependent Care Expenses – Peter Rabbit Program payments may be eligible dependent care expenses. Parents are advised to review their own employer-sponsored benefit plan for specific information or to consult with their personal tax advisor.

Peter Rabbit Program Registration Form 2010-11

Parents Names _____

Home Phone _____ Cell Phone(s) _____

Work Phone(s) _____ E-mail _____

Address _____

Child's Name _____ Date of Birth _____ Male

Female

Child's Name _____ Date of Birth _____ Male

Female

My child(ren) will attend Peter Rabbit

___ Monday ___ Tuesday ___ Wednesday ___ Thursday ___ Friday

Hours he/she/they will attend _____

Advance Payment Plan: See costs at left to determine amount of payment. If you have questions about the specific monthly fee, please call the Business Office. *The September payment is due before the first day of school.*

Full payment of \$ _____

Two payments (Sept. / Jan.) of \$ _____

Three payments (Sept. / Dec. / Mar.) of \$ _____

Nine monthly payments (Sept. through May) of \$ _____

Will pay by check

Will pay by electronic fund transfer (EFT)

Currently set up for EFT

Need an EFT authorization form

Drop-In Plan (Tickets): Purchase tickets from the Lower School Office.

Persons authorized to pick up your child(ren):

Name

Relationship

In case of emergency, please notify:

Name & Phone Number _____

Physician's Name _____ Phone _____

Food allergies or health concerns? _____

Parent's Signature _____

Please return to: Brookfield Academy, Lower School, P.O. Box 907, Brookfield, WI 53008-0907

For Office Use: Received _____ Fee Paid _____ Check# _____





BROOKFIELD ACADEMY

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Pre-K through Grade 12



Character Intellect Truth Heritage Individuality